



EMPLOYMENT APPLICATION

Sweet Factory is an equal opportunity employer. Applicants for all jobs openings are welcome and will be considered without race, gender, age, national origin, color, religious, disability, military status, or any other basis protected by applicable federal, state, or local law.

Position(s) applied for _____ Date of Application: _____

Name _____ Social Security Number __ (Required if hired) _____

Address _____

Phone _____ Mobile/Beeper/Other _____ Email Address _____

If hired, can you provide legal documentation showing you are 18 years or older? Yes No

Have you ever been employed here before? Yes No

If hired, can you provide legal documentation showing you have authority to work in the United States? Yes No

Date available for work ____ / ____ / ____

Hours available Mon: ____ - ____ Tue: ____ - ____ Wed: ____ - ____ Thur: ____ - ____ Fri: ____ - ____ Sat: ____ - ____ Sun: ____ - ____

Type of employment desired: Full-time Part-time Temporary Seasonal Educational / Co-op

Are you able to meet the attendance requirements for the position? Yes No

Driver's license number if driving is an essential job function ____ (Not Required) _____ State _____

Do you have relatives and/or friends who are currently employed by Sweet Factory? Yes No If so, who and what store do they work at? _____

Work Experience

Three Most Recent Job Experience			
Company And Address. If currently employed, may we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Telephone	Job Title	Last Salary/Wage \$ Hour _____ Week _____ Month _____ Year _____	
Dates Worked	Supervisor's Name	Reason for leaving	
Summarize the nature of work performed and job responsibilities (Please do not put "See Resume")			
Company And Address. If currently employed, may we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Telephone	Job Title	Last Salary/Wage \$ Hour _____ Week _____ Month _____ Year _____	
Dates Worked	Supervisor's Name	Reason for leaving	
Summarize the nature of work performed and job responsibilities (Please do not put "See Resume")			
Company And Address. If currently employed, may we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Telephone	Job Title	Last Salary/Wage \$ Hour _____ Week _____ Month _____ Year _____	
Dates Worked	Supervisor's Name	Reason for leaving	
Summarize the nature of work performed and job responsibilities (Please do not put "See Resume")			

An Equal Opportunity Employer

Skills and Qualification

Summarize any training, skills, licenses, and/or certificates that may qualify you as being able to perform job-related functions in the position for which you are applying. _____

Record of Education (if job related)

	Name, City, State	Years Completed	Diploma Or Degree Received
High School			
College			
Other			

References List three work, school or personal references we may contact. Do not list family members.

Name	Phone Number	Type of Reference	Years Known

Other Information About Yourself

To be completed by all applicants -- please read carefully before signing

I certify that the information I have provided to the questions on this application for employment is true and correct, and that no attempt has been made to conceal important information. I hereby authorize Sweet Factory to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations contacted by Sweet Factory to provide any relevant information, whether or not favorable to me, regarding my current and / or previous employment and I release all persons, schools, employers of any and all claims for providing such information. I understand that misrepresentation or omission of facts may result in rejection of this application, or if hired, discipline up to and including termination. I understand that I may be required to sign a confidentiality and / or non-compete agreement, should I become an employee of Sweet Factory. I understand that nothing contained in this application, or conveyed during any interview which may be granted is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate Sweet Factory to hire me. I understand that the Company reserves the right to require me to submit to a test for the presence of any illegal drugs in my system prior to employment and at any time during my employment, to the extent permitted by law. I consent to the disclosure of the results of any such tests to the Company and I understand that employment will be denied or terminated if any such test shows the presence of illegal drugs in my system. If employment is obtained under this application, I will comply with all rules and regulations of the Company. I agree to be responsible for the Company property and equipment issued to me by the Company until returned and authorize the Company to withhold amounts from my final wages to pay for unreturned Company property and equipment at the time of my termination. **(U.S. Applicants Only: I understand and agree that my employment is at will, which means that it is for no specified period and may be terminated by me or Sweet Factory at any time with or without prior notice for any reason. INFORMATION FOR MARYLAND AND MASSACHUSETTS RESIDENTS – UNDER MARYLAND AND MASSACHUSETTS LAW, AN EMPLOYER MAY NOT REQUIRE OR DEMAND, AS A CONDITION OF EMPLOYMENT PROSPECTIVE EMPLOYMENT, OR CONTINUED EMPLOYMENT, THAT AN INDIVIDUAL SUBMIT TO OR TAKE A LIE DETECTOR OR SIMILAR TEST. AN EMPLOYER WHO VIOLATES THIS LAW IS SUBJECT TO PENALTY. INFORMATION FOR CONNECTICUT RESIDENTS – You are not required to disclose the existence of any arrest, criminal charge or conviction, the records of which have been erased pursuant to section 46b-146, 54-76o or 54-142. If your only criminal record consists or items that have been erased under the statutes listed above, then you may state on this form that you have not been arrested.)**

Your signature acknowledges that you have read and agree to the material above.

Applicant's Signature: _____

Date: _____

*Filing Instructions: Blank copies -- filing cabinet
Retention: Copy in Store Until separation. Upon
Separation, return with personnel folder to HR
Last Revision: 04/15/2005*